



## **MINUTES OF A MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 23rd AUGUST 2023**

**PRESENT:** Councillor D Maycock (Chair), Councillors B Clarke, S Daniels, S Doyle, B Price and P Thurgood

**Officers** Andrew Wood (Audit Manager), Tracey Pointon (Legal Admin & Democratic Services Manager) and Tracey Smith (Democratic Services Assistant)

**Visitors** Laurelin Griffiths (Grant Thornton)

### **13 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor R Pritchard.

### **14 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 27<sup>th</sup> June 2023 were approved and signed as a correct record.

*(Moved by Councillor B Clarke and seconded by Councillor S Doyle)*

### **15 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **16 UPDATE FROM EXTERNAL AUDITORS**

Committee received an update. Work is continuing and is on track.

### **17 INTERNAL AUDIT QUARTERLY PROGRESS REPORT - QUARTER 1 2023/2024**

Report of the Audit Manager to provide Audit & Governance Committee with internal audit's progress report for period to 30<sup>th</sup> June 2023.

**RESOLVED** That Committee:

Noted Internal Audit's Quarterly Report (Appendix 1), which includes results up to 30<sup>th</sup> June 2023.

*(Moved by Councillor S Daniels and seconded by Councillor S Doyle)*

## **18 UPDATE ON INDEPENDENT MEMBER**

Report of the Audit Manager to provide an update to Committee in relation to the potential appointment of an Independent Member(s) to Committee and provide an update following the recent Skills Audit completed at the beginning of the municipal year.

**RESOLVED** That Committee:

1. Considered the proposed training plan following the Skills Audit and provided input into any further areas that they would deem necessary for inclusion in the plan.
2. Considered and ratified the approach to be taken in respect of appointing an Independent Member(s) to the Committee.

*(Moved by Councillor B Clarke and seconded by Councillor S Doyle)*

## **19 AUDIT AND GOVERNANCE COMMITTEE TIMETABLE**

The Committee reviewed and agreed the timetable.

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Chair